

Bowling Green Technical College
Faculty Senate Minutes
Building F
February 19, 2009

Call to Order

The meeting of the Bowling Green Technical College Faculty Senate was called to order by Chair Diane Button at 3:06 p.m. in Building F.

Those in attendance were: Alice Benham, Carol Ann Butler, Diane Button, Laura Cook, Janel Doyle, Marcia Fuller, Cindy Gaffney, Carmen Gaskins, Tracie Gentry, Angela Harlan, Susan Harmon, Jon Hunt, Lisa Hunt, Kevin Kenady, Barry Kennedy, Bryan Mason, Wren Mills, Lem Palmer, Loucas Papalouca, Ryan Sandefur, Eugenia Scott, April Shive, Jennifer Shoemake, Lori Slaughter, Sherry Wells, Diane Wilkins, and Iris Dotson (ex-officio member).

Approval of the Minutes

The December 5, 2008 minutes were distributed by Wren Mills, Faculty Senate Secretary, via e-mail prior to the meeting. Sherry Wells made a motion to accept the minutes as written; seconded by Lori Slaughter. Motion carried.

Report from Chair

◆ The Faculty Council met on February 10th and developed an agenda. Dr. Hodges has approved the calendar. Changes made by the Faculty Senate to academic policy will be discussed in the CRC report.

Report from Vice Chair

◆ Included as an attachment to these minutes in the minutes book.

BGTC Board of Regents Faculty Representative's Report

The board is meeting tonight, and there will be a report at the April Senate meeting.

Committee Reports

Carmen Gaskins, Local Curriculum Review (CRC):

- ◆ An error was made in the adoption of a pre-requisite statement for HUM 135 in Spring 2008. The local committee has approved the change and brings it now before the Faculty Senate for a vote. The prerequisite should read "Eligibility for English 101" and not "English 101." Susan Harmon made a motion that the corrected prerequisite be accepted; Lisa Hunt seconded, and the motion carried.
- ◆ The IDT curriculum was presented at the last meeting. It was approved, but we approved a pilot based on Gateway's curriculum, which was a pilot. They are looking at making it permanent. A motion for discussion of BGTC making the IDT curriculum permanent was made by Marcia Fuller and seconded by Cindy Gaffney; the motion carried.

Lisa Hunt, System Curriculum Review (CRC):

- ◆ The system CRC met last week and CPE has proposed three changes:
 - Implementation in Fall 2010
 - Change the Reading score from 21 to 20 for developmental work
 - Allow students two semesters to complete developmental work

Angie Harlan, Rules:

- ◆ The President's List rule to be a credential seeking student, not just a degree seeking student, with at least 12 hours enrollment passed. This also said that a person can be on both President's and Dean's List.

Lem Palmer, Ombudsman:

- ◆ No report.

Carmen Gaskins, CACP Committee Chair:

- ◆ Eight faculty members submitted portfolios for review.
- ◆ The policy about the portfolio letter of invitation from changed, starting this coming year. Faculty members eligible to apply for promotion will not get a personal letter. This change was made mainly due to HR having people apply for promotion who were not yet eligible, and this will help to verify that applicants are eligible.

BGTC Senator's Report, Bryan Mason

- ◆ Relevant curriculum approvals for BGTC:
 - BIO 112 modularization
 - COM 181 revisions
 - ENG 101 modularization
 - SPA 101 modularization
 - MT 100 modularization
 - MT 110 modularization
 - MT 150 modularization
 - JCC sponsored curriculum option
- ◆ A chemistry block passed from its originating committee and chair, passed from CRC, and made it to Bryan's subcommittee with numerous errors, most of which were copy and paste errors of a careless nature. Though the changes did pass, this illustrated a proofreading breakdown of other reviewers. Please proofread your submissions carefully to ensure greater chances of your curriculum passing!
- ◆ KCTCS is supporting legislation to standardize general education through the state's public college and universities. Dr. Bird is still working with CPE for the transfer of our credits to other state schools, and the legislation would help this.

Old Business

Lisa Hunt, Chair, Student Services Workgroup:

- ◆ The workgroup is still looking at matters pertaining to the credential application and timeline and working on when/how students will get feedback about their transcripts. Please let Lisa know any concerns or comments you may have about that.

Susan Harmon, Chair, Division Chair Evaluation Workgroup

- ◆ The workgroup received comments from four people, and the evaluation draft was amended accordingly after the workgroup met for discussion.
- ◆ She found out we can do this evaluation electronically.
- ◆ There is still time for comments. She opened the floor to comments.
 - Lisa Hunt stated questions 1, 8, 10, 16 should be examined on the current draft.
 - 1: concern about the word “sensitive”
 - 8: does this contribute to micromanaging, and can it be combined with 19
 - 10: can this be reworded to replace “work”
 - 16: discussed how we are informed
 - Alice Benham said that in 1, the word “always” should be stricken and “tenure” to be stricken from 5.
 - Janel Doyle commented that she’d like to see “communicate” added to 7
 - Eugenia Scott stated that 17 and 18 are asking us to comment on the treatment of others, which we cannot do
 - Barry Kennedy agreed with Eugenia and stated the questions should be more personal about our own experiences
 - Diane Wilkins said that she puts little weight in student evaluations because of the anonymity, and the same may be true here. She felt that any SA or SD response should require a comment to substantiate it.
 - Iris Dotson agreed.
 - Cindy Gaffney expressed concerns about comments and compromising the integrity of the faculty member responding if they were required to give comments.
- ◆ The workgroup will consider these suggestions, made revisions, and send out the revision for comments again before the April meeting..

New Business

Elections: Cindy Gaffney, Parliamentarian

- ◆ The floor was opened for first nominations for elections in April. There will also be an e-nominations period according to the Rules. Elections will take place April 6-7, 2009. The following were nominated and accepted.
 - KCTCS Council: Bryan Mason
 - CRC Committee:
 - Local: Diane Wilkins, Angie Harlan
 - State: Lisa Hunt
 - Rules Committee:
 - Local: Jennifer Shoemake, Sherry Wells
 - State: Jennifer Shoemake, Sherry Wells
 - Ombudsman: Lem Palmer
 - Student Appeals Alternates: Diane Wilkins, Susan Harmon, Carol Ann Butler

Professional Development Forms, Lori Slaughter, POD Coordinator

- ◆ The question was posed to Lori as to whether professional development forms should be academic year or calendar year. She said she needed a motion to change it from the current calendar year requirement. Susan Harmon so moved; Barry Kennedy seconded; the motion carried.

ACT/COMPASS Scores, Dr. Phillip Neal, Provost

- ◆ Dr. Neal could not attend due to the Board meeting; he asked that this matter be tabled until the April meeting.

KCTCS Senate Resolutions on Tenure and Benefits, Bryan Mason, Senator

- ◆ The purpose of the resolutions is to recruit and retain quality faculty, and the Senate needs to vote either in support of or against each resolution.
 - Cindy Gaffney made a motion that the Senate support the Retirement resolution, and Jon Hunt seconded; the motion carried unanimously.
 - Bryan Mason made a motion that the Senate support the Tenure resolution, and Cindy Gaffney seconded; the motion carried unanimously.
- ◆ Marcia Fuller also pointed out that Mark Brooks is the BGTC Staff representative to the KCTCS Board and that we should voice our support of these resolutions to him, as well.

Free IC3 Exams, Carmen Gaskins

- ◆ Carmen sent an email about the IC3 exams. Certiport is revising the exams and is giving the exam for free in March. Anyone who does not each CIS can take it. Be sure to let students know who have not completed their computer literacy requirement. She needs the names by the end of the month so that she can give them to Tonissa Sweatt in the Testing and Assessment Center. Tonissa will set up a time for them to take it.

Announcements:

- ◆ The next Faculty Senate meeting will be held Thursday, April 23, 3:30 p.m.

Alice Benham made a motion to adjourn at 4:20 p.m.; seconded by Barry Kennedy. Motion carried.

Submitted electronically by,

Wren Mills

Wren Mills, Faculty Senate Secretary